

# Notice of Non-Renewal of Lease

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Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

To: \_\_\_\_\_ (Tenant Name)

Rental Property Address: \_\_\_\_\_

Unit Number: \_\_\_\_\_

This letter serves as formal notice that the lease agreement for the above-listed property, which is scheduled to end on \_\_\_ / \_\_\_ / \_\_\_\_\_, will not be renewed.

In accordance with the terms of the lease agreement and applicable state/local laws, this notice is being provided at least the required number of days in advance.

## Move-Out Instructions

You are required to vacate the premises and return the keys by \_\_\_ / \_\_\_ / \_\_\_\_\_. Please ensure the property is left in clean and undamaged condition to avoid deductions from your security deposit.

We recommend scheduling a move-out inspection prior to your departure. Please contact us to arrange a time.

## Landlord/Property Manager

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

Thank you for your tenancy. If you have any questions, feel free to contact us.